

**CHURCH EXTENSION FUND**

**Michigan District of the Lutheran Church - Missouri Synod**

3773 Geddes Road, Ann Arbor, Michigan 48105-3098

[www.mi-cef.org](http://www.mi-cef.org)

Phone: 800-242-3944

Fax: 734-332-7811

**REQUEST FOR PRE-APPROVAL  
HOUSING LOAN**

Congregation \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Worker's Name \_\_\_\_\_ Position \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Employer \_\_\_\_\_

Worker's Salary \$ \_\_\_\_\_ Total Household Income \$ \_\_\_\_\_

Anticipate purchasing a home in the range of \$ \_\_\_\_\_

Estimated Down Payment \$ \_\_\_\_\_ Total Loan Required \$ \_\_\_\_\_  
(worker's own funds available)

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**To: Church Extension Fund**

The congregation intends to apply for a loan to accommodate the housing needs of the above-named church worker and hereby authorizes CEF to issue a letter of pre-approval for the purpose of negotiating the purchase of a home.

Signature of Church Officer \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

Contact Phone # \_\_\_\_\_ Email \_\_\_\_\_

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**Please Note: After a purchase agreement has been accepted on the desired property, we will require the following in order to proceed:**

- **A completed housing loan application**
- **A copy of the fully executed purchase agreement**
- **A comparative market analysis (completed by a Realtor)**
- **Borrowing Resolution of the congregation authorizing the loan**